



# YOU PART

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## **DIGITAL EVALUATION**

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# DIGITAL EVALUATION

## FACTS

**Age** of participants: 15+

**Number** of participants: 20 or more

**Duration:** about 20 minutes

## GOALS

The live digital evaluation method utilizes digital online tools like [Slido](#) or [Mentimeter](#) to collect feedback from participants immediately after an activity, ensuring a large volume of fresh responses. This approach enables the exchange of feedback in real time and preserves the anonymity of the participants.

## ADDITIONAL INFORMATIONS

- This method is especially suitable for activities with a larger group of people, when it's less likely that everyone can comment on their experience because of time constraints or because bonds haven't developed between participants and they might not feel comfortable to express their feedback face to face.
- Consider incorporating a mix of open-ended and multiple-choice questions to gather both qualitative and quantitative feedback. Especially regarding qualitative feedback this method might be suitable to ask questions the participants might not feel comfortable sharing out loud in front of their peers.
- This method is especially effective for activities where capturing immediate impressions and reactions is crucial.
- Be prepared to troubleshoot technical issues with participants' devices or the digital tool, so make sure to get familiar with the tool and run some test evaluations before you use it in an activity.
- When choosing a digital tool for online evaluation, consider factors such as the type of interactions you want to facilitate, the size of your audience, and any specific features or integrations you require. Many of these tools offer free plans with limited features, so you can try them out before committing to a paid subscription. There are several digital tools similar to Slido or Mentimeter that can be used for online evaluation and audience engagement. You can search for similar tools and find out which one suits your needs the most.

## PREPARATIONS

- Prepare evaluation questions or prompts that you will use in the digital tool.
- Set up the digital evaluation tool (e.g., create an event on [Slido](#) or [Mentimeter](#)).
- Ensure that participants have access to devices with internet connectivity.

# MATERIALS

Digital evaluation tool (e.g., [Slido](#), [Mentimeter](#)).

Laptop or phone from where you are going to use the digital tool.

A device with internet access (e.g., a laptop, tablet, or smartphone) for each participant.

Projector or screen for displaying real-time feedback to the group.

A working WiFi connection.

# INSTRUCTIONS

## Step 1

Introduce the live Digital evaluation: Explain to participants of the activity that you will be conducting a live evaluation using a digital tool, that allows anonymity of the users, while the responses will be visible to the whole group in real time.

## Step 2

Provide devices with internet access in case participants don't have them.

## Step 3

Provide Access to the Digital Tool: Share the access link or code for the digital evaluation tool with participants. Instruct them to open the tool on their devices and follow the questions that will appear on their device.

## Step 4

Ask Questions or Prompts: Use the digital tool to present questions or prompts related to the activity. Participants will respond in real time and will be able to see the responses of the whole group on the projector.

## Step 5

Collect Feedback: Allow participants a designated amount of time to respond to the questions or prompts. Encourage them to be honest and specific in their feedback.

## Step 6

Display Real-Time Results and stimulate discussion: After showing the group results in real time you can stimulate discussion in the group by asking the participants to elaborate on their answer or comment on the key insights and trends that have been displayed. This can be particularly valuable for group reflection.

## Step 7

Thank Participants: Conclude by expressing appreciation for their participation and feedback.



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## PROJECT PARTNERS



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